



**Smaller Authorities'
Audit Appointments**

Environmental Statement

17 Jul 2024

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22	1	CEO	17 Jul 2024	SAAA Website, Board members	Jul 2027

1. Introduction

- 1.1. The Company recognises that some of its activities could have a negative impact on the environment.
- 1.2. The aim of this policy is to ensure that the company seeks to reduce its impact on the environment whilst delivering its services.

2. Annual Audit and Review

- 2.1. The CEO shall ensure that an annual environmental review of the company's operations is undertaken and reported to the Board.
- 2.2. The review will help determine how the company will meet its environmental objectives, which are shown below, and shall review progress since the previous report and identify areas for improvement over the next 12 months
- 2.3. The review should not be seen as a standalone process and officers are encouraged and supported to identify and implement additional measures throughout the year to further reduce the company's impact on the environment.

3. Environmental Objectives

- 3.1. Minimise the use of single use plastics
- 3.2. Ensure recyclable materials are recycled where possible
- 3.3. Use recycled paper products where feasible
- 3.4. Minimise printing and the generation of wastepaper
- 3.5. Minimise electricity consumption
- 3.6. Minimise unnecessary car journeys on company business
- 3.7. Promote and support the use of public transport, cycling and walking
- 3.8. Consider environmental issues with procuring goods and services where requirements for value and quality are met